IT Officer (Ref.: C2i061)

Job Reference Number: C2i061

The Centre for Immunology & Infection (C2i) uses novel technology platforms for biomarker discovery and the development of new vaccine and therapeutic strategies.

It is the fruit of a long-standing partnership of more than 20 years between the LKS Faculty of Medicine of the University of Hong Kong (HKUMed) and the Institut Pasteur, Paris, two major international leaders combining their expertise to establish this centre of excellence.

C2i addresses major unmet global and local public health needs with excellent potential for commercial exploitation.

Job Description

Applications are now invited for appointment as **IT Officer (Ref.: C2i061)** to commence as soon as possible, on contract basis with contract-end gratuity and the company's contribution to MPF schemes, totalling up to 10% of basic salary, with the possibility of renewal subject to satisfactory performance and mutual agreement.

IT Officer (Ref.: C2i061)

Applicants should possess a recognised degree or a higher diploma, with at least 1 year's relevant work experience. They should have a good command of written and spoken Chinese and English, hands on experience in MS Windows and Office, MacOS and video conference software and LAN/WiFi/WAN/IoT network technologies, and experience in helpdesk, maintenance of computers and AV equipment. They should be a good team player, able to work under pressure with a strong sense of responsibility, excellent communication and problem-solving skills. They should also be a fast learner, highly self-motivated and able to work well with our dynamic research and development teams in a stimulating environment.

The appointee will provide audio visual and IT technical assistance to various users and occasional events (webinars, seminars etc.), assist in troubleshooting and maintenance of computing and AV facilities, provide on-site and off-site technical support for the equipment and servers. He/she will also provide support to the lab systems, applications and databases, support website maintenance when needed, and perform any other duties as assigned. He/she may be required to work outside normal office hours and on weekends occasionally.

Experience in Windows/Linux server, server consolidation, server installation, NAS, Microsoft SharePoint; Wix (CMS) and database management will be an advantage.

A highly competitive salary commensurate with qualifications and experience will be offered, in addition to annual leave and medical benefits.

Applicants should submit their up-to-date C.V., quoting the job reference number, current/expected remuneration and availability, and research publication list, if applicable, to jobs@c2i.hk. Review of applications will start as soon as possible and continue until the post is filled. Shortlisted candidates will be invited to attend an interview.

The personal data provided in the application process will be used for recruitment and other employment-related purposes. The personal data may be transferred and disclosed to and used by HKU Innovation Holdings Limited and The University of Hong Kong for the above purposes.

Shuttle bus service is available to/from Hong Kong Science Park for commute. We are an equal opportunities employer and welcome applications from all qualified candidates. C2i thanks applicants for their interest but advises that only shortlisted applicants will be notified of the application result.